



DIGITAL EQUITY AND NONPROFIT NEEDS EVENT GUIDE

July 28, 2020

Presented by: Digital Empowerment Community of Austin (DECA)
and Mission Capital

WELCOME!

We're excited you're joining us on Tuesday! This guide is designed to help you access all the elements of this 2-hour session. This will be organized as a mini, virtual, conference with all-group sessions, breakout options, an opportunity to interact with additional information, and networking at the end of the event.

A few notes:

- We will be using Zoom and Miro for this event.
- Video is optional. We will be recording the main room, and sharing that recording via YouTube, so please use video as you feel comfortable.
- We'll share out that recording, plus a summary of the event and the Miro board, publicly after the event.

AGENDA

10:00 AM	Welcome & Introductions
10:10 AM	Digital Equity Conversation Panel
10:20 AM	Orientation to Miro & Vote on Breakout Topics
10:30 AM	Breakouts
11:15 AM	Back in the Room & Break
11:20 AM	Show & Tell <ul style="list-style-type: none">• Share-out themes from breakouts
11:35 AM	Resource & Funding Panel
11:45 AM	Wrap Up & Next Steps
12:00 PM	Post Event Networking <ul style="list-style-type: none">• Main Room will stay open for people to chat and discuss for 30 minutes.

VIRTUAL LOCATIONS

One of the reasons we saw the “mini conference” theme was because there will be many types of interactions and like a conference there are different places to interact. We're defining those below as we'll use these terms for shorthand during the event.

Main Room - The typical zoom meeting room you may have seen on countless webinars or Zoom meetings. This room is where we'll host the panels, give instructions, and serve as a resource if you have any questions via the chat.

Breakout Rooms - We'll be using breakout rooms (assigned during the session) so you have an opportunity to discuss your experiences, ask questions and post to the Miro Board. The first breakout room will be hosted and the second breakout room will be an opportunity to connect with peers.

Your Own Time - With your screen off in the main room during breakout sessions or panel discussions you're also welcome to browse the Miro board to explore the resources, contribute questions or stickies, or take a break as needed!

ACCESSIBILITY

Mission Capital has a strong commitment to making our services accessible. Please let us know if you have any accessibility or language needs by emailing insights@missioncapital.org.

GET TO KNOW: MIRO

Miro is an online whiteboard where you can add stickies, make notes, and draw connections. It's a place for us to collaborate, record ideas, and share information.

We've put together a short video introduction to using the tools [you can watch here!](#) One note – this video demonstrates what a computer user will experience. For those accessing via smartphones we suggest using comments instead of stickies to add to the board!

WHO ARE WE?

This event is hosted by Mission Capital and the Digital Empowerment Community of Austin (DECA). Most of you are members of one or both organizations, but some of you might not be familiar with either! See below for a brief description of our organizations.

DECA - The Digital Empowerment Community of Austin (DECA) is a network of non-profits, educational institutions, and other stakeholders working together to improve our community's ability to participate in digital society, making a more digitally inclusive Austin.

Mission Capital - Is a nonprofit providing professional development, consulting and facilitation support in Central Texas. Our mission is to equip and connect mission-driven leaders, organizations, and networks advancing equity and opportunity through their work.

OUR SHARED LANGUAGE

Our work today will be grounded in digital equity and inclusion so we're including the definitions of both of these from the National Digital Inclusion Alliance.

Digital Equity - is a condition in which all individuals and communities have the information technology capacity needed for full participation in our society, democracy and economy. Digital Equity is necessary for civic and cultural participation, employment, lifelong learning, and access to essential services.

Digital Inclusion - refers to the activities necessary to ensure that all individuals and communities, including the most disadvantaged, have access to and use of Information and Communication Technologies (ICTs).